

Proposal Writing



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Learning Outcomes

- Describe the sections of a typical proposal and what should be contained within each section.
- Explain why understanding and responding to a potential grantor's interests and guidelines will lead to greater success.
- State the six characteristics of a well-written proposal.
- Demonstrate how to write memorable objectives.
- Create a project budget.
- Produce a project evaluation plan.

Course Level

- Introductory — no suggested prerequisites.

Certification Credits

- Take the optional final quiz. If you pass with 70% or more, you can download a Campus Certificate of Completion.
- Participation in the course is applicable for 2 points in Category 1.B – Education of the CFRE International application for initial certification and/or recertification.

Duration

- This course takes about two hours to complete, but you'll have full access to the course for three months. Move through it at your own pace: all at once; in short modules; breeze through once, then come back for a refresher down the road. You're in complete control, so learn at the times and speed that work best for you.

Price

- \$127 per user*; 3 months unlimited access.

Guaranteed

- All courses are fully guaranteed. If you aren't completely satisfied with your course, please just let us know and we'll happily refund the full course fee, no questions asked.

Free Demo

- Try a free demo version of any Campus course to see how practical, friendly, and fun they are to use.

Approved Provider For



Continuing Education

Visit: CharityVillageCampus.com
E-mail: campus@charityvillage.com

* Prices subject to change without notice.

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Downloadable Resources

- Each Campus course includes a series of downloadable resources, a toolkit of worksheets, checklists, samples, reviews, and additional references that you can take away with you and pull out anytime you need them in the future.

Resources included in this course:

- Letter of Intent - what is it? What should it include?
- Glossary
- Hints for a well-organized proposal
- Motivating language samples
- Sample cover letter
- Evaluation plan resource
- Sample executive summary
- Sample methods and activities
- Sample list of items to include in the appendix
- Sample budget
- Sample proposal conclusion
- Components of a proposal
- Additional resource sites
- Writing practice exercise
- Concise writing examples
- Sample objectives
- Sample organization summary
- Sample problem statement
- Sample timeline
- Sample staff/volunteer budget
- Sustainability plan resource

System Requirements

- Windows: Windows 98 SE or newer, Microsoft Internet Explorer 5 or Mozilla Firefox web browser, Macromedia Flash Player 7, Windows Media Player 9, broadband (e.g. Cable/DSL) Internet connection (dial-up users, please contact us), minimum screen resolution of 1024x768, sound card and speakers or headphones recommended.
- Macintosh: Mac OS X 10.2 or newer, Apple Safari or Mozilla Firefox web browser, Macromedia Flash Player 7, QuickTime 5, broadband (e.g. Cable/DSL) Internet connection (dial-up users, please contact us), minimum screen resolution of 1024x768, speakers or headphones recommended.

“ I decided to take the CharityVillage Campus Proposal Writing course for two primary reasons: I have limited experience in this area, and I recognize that these skills are becoming increasingly important in the work I do... Since completion of the course, I have applied for three grants and have been awarded funding for all of them. ”

-Manon Beaudrie, Institute for Aboriginal Health,
University of British Columbia